



THE CRAFT OF SEATING

## Dealer Commission Request

Please email to [sales@ekocontract.com](mailto:sales@ekocontract.com) with the original order to ensure proper processing.

Date: \_\_\_\_\_ PO# dated: \_\_\_\_\_

### Dealer Info

Dealer of record or installing dealer: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_ Zip: \_\_\_\_\_

Contact email: \_\_\_\_\_

Dealer po#: \_\_\_\_\_ End User po# (if applicable): \_\_\_\_\_

### Contract Info

Name: \_\_\_\_\_

Contract #: \_\_\_\_\_

Discount: \_\_\_% Dealer discount: \_\_\_%

Additional install or delivery fee add to invoice total: \$\_\_\_\_\_

Estimated dealer commission due: \$\_\_\_\_\_

*Note: all commissions due are paid after the invoice is paid in full and typically on the 25<sup>th</sup> of every month unless other arrangements are made. i.e. invoice paid on 10/29 will be paid on 11/25.*

Sincerely,

Carla Pitner  
invoices@ekocontract.com